

# Plum Nelly Wedding Services Contract 2018

Plum Nelly - A Flower Farm, LLC  
2509 Bloomfield Ln  
Haughton, LA 71037  
318-393-4521

## General Provisions:

- a. All flower arrangements will be made with only the freshest, highest quality, locally grown flowers picked just for your special day. If you request specific flowers that have to be ordered, the increase in cost will be determined by the wholesale cost of the flowers. This can vary by season and availability.
- b. If flowers are being delivered, a time will be set up for my (or my team's) entry into the venues on the day of the ceremony as well as a contact person. There will be a delivery fee of \$50.
- c. If we need to come back to pick up vessels after the event, there will be a charge of \$50.
- d. There is a \$150 breakage deposit required to use our vases or other items. This will be refunded as soon as all items are returned.
- e. Any changes to the contract must be given to me as soon as possible and no later than two weeks prior to the date of the wedding.
- f. Please feel free to contact me in the event of a flower emergency, and understand that I will do everything in my power to make your day as special as possible. Some last minute changes may incur additional charges.
- g. Due to the special nature of seasonally grown flowers, it is sometimes necessary to make substitutions for specific flowers. I may have to make changes based upon availability. You will be asked for your consent prior to making the substitutions.

## Payment:

- a. Client will be responsible for paying a deposit of \$100 when signing the contract to secure the date.
- b. Fifty percent of the agreed upon price is due two weeks before event date.
- c. The final payment (less the deposit of \$100) will be due upon delivery.
- d. Refunds of 100% will be made for cancellation only if no charges were incurred prior to the cancellation. In other words, all money will be refunded unless something was bought for your event prior to your cancellation. Then that amount will be deducted from your refund.

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## Price List

### *Personal Flowers*

<b>Item</b>	<b>Type</b>	<b>Size</b>	<b>Price</b>
Bouquet	Hand-tied	Bridesmaid	\$50
Bouquet	Hand-tied	Bride	\$75
Bouquet	Cascading	medium	\$65
Bouquet	Cascading	large	\$90
Bouquet	Toss		\$50
Boutonniere			\$15
Hair Crown			\$25
Hair Comb			\$20
Pomander	i.e. ball of flowers		\$50
Corsages			\$30

### *Ceremony and Reception*

<b>Item</b>	<b>Type</b>	<b>Size</b>	<b>Price</b>
Table Arrangement	(i.e. guest seating)	small	\$35
Table Arrangement	(i.e. entrance)	large	\$100
Arrangement	Altar	X tall	\$150
Arch or Swag		3 foot	\$125
Arch or Swag		5 foot	\$200
Pew or aisle markers			\$30
Table Arrangement	Wine bottles	per bottle	\$15
Table Arrangements	Candles and greenery	per table	\$35

*These prices are for the most commonly used wedding flowers. Premium flowers (peony, garden roses, dahlias, ranunculus) not available at Plum Nelly will be charged the wholesale price to acquire them.*

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Name:

Date:

## Worksheet

Brides bouquet (type):

Toss bouquet (typically size of bridesmaids but same flowers as bride's):

Bridesmaid's bouquets (number, type):

Boutonnieres (number):

groom, groomsmen, ushers, fathers/grandfathers, clergy/musicians/other

Corsages (Number and type):

mothers/grandmothers, musicians, other

Hair crowns:

flower girls, bride, other

Hair combs:

Table arrangements - small:

Table arrangements - large:

Altar flowers - X tall:

Cake flowers (yes or no)

Swag or arch flowers

Aisle or pew flowers

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## Client Data Sheet

Contacts: (Name and phone number)

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Event Date and time: \_\_\_\_\_

Delivery location(s): \_\_\_\_\_

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Ceremony contact name and number: \_\_\_\_\_

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Reception contact name and number: \_\_\_\_\_

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Color scheme: \_\_\_\_\_

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Theme: \_\_\_\_\_

Flower preferences: (must have or can't stand) \_\_\_\_\_

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Notes:



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## Final contract

### Deposit

In order to secure services and reserve your date a deposit of \$100 is required at the time of signing this agreement. It is refundable until one week prior to the event. After that date, the deposit is non-refundable.

### Payment

**The client, \_\_\_\_\_, agrees to pay \$\_\_\_\_\_ for the flowers and services provided by Plum Nelly - A Flower Farm.**

One half of the total agreed upon price is due two weeks prior to the event date.

The balance of the payment (less the deposit) is due upon delivery. Failure to pay upon delivery will result in a 10% inconvenience fee. Payment may be made by check payable to Plum Nelly, PayPal, cash, or credit card.

### Changes

I will do my best to accommodate your changing needs. Any additions made 72 hours prior to your event will incur additional charges up to 20% increase in cost. I need two weeks prior to your event to change your order. Otherwise you will be billed for the entire agreed-upon price. If you need to change the date of your event, we will do our best to accommodate you. However, it will be based on availability of date, materials and containers, and may be subject to change-of-date fees.

### Refunds

Refunds will be made in full so long as no costs on your behalf have been incurred.

### Authorization/Confirmation

The signature below indicates understanding of and contractual agreement to the terms of this contract.

\_\_\_\_\_  
Authorized signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed name

Event date and time \_\_\_\_\_

Thank you very much for trusting Plum Nelly to help make your special day beautiful!

Mary Marston  
318 393-4521

